

Attachment A: Email Requests:

**Melinda Velasco**

Aug 1,  
2023,  
1:34 PM

to me

Hello Cleve.

Thank you for letting me know about the best way to proceed with requesting use of the parking lot off of Center Street on the evening of November 2. Below I have some information about the Sugar Skull Art Walk this year. Please let me know if you need any other information in order to place this item on the agenda, or whether you would like something in the wording changed. Thanks so much for your support and for the work you do for our community.

Sincerely,

Melinda

The Sugar Skull Art Walk is a Community Art Project that takes place on and around November 2. The project centers on the ancient, Latin American tradition of Days of the Dead and focuses on remembering beloved family and community members who have passed away. Participants in the Sugar Skull Art Walk build “ofrendas,” or offerings, to honor the deceased. In the past three years, ofrendas have been displayed in windows of supporting businesses on Main Street and in galleries. There is a walking map of ofrendas for community participants that extends from Toogood Cellars to Royal 6 Tattoo. This year the Sugar Skull Art Walk Collective received a grant to expand on the project.

We would like to work in cooperation with the City of Placerville. The plan this year is to display the ofrendas as they are being built in two galleries during the month of October, and to have a street celebration on November 2<sup>nd</sup>. We are requesting use of the small parking lot between the Center Street Gallery and Highway 50 for 4 hours on November 2<sup>nd</sup>, beginning at 5PM and ending at 9PM. We plan to have mariachis, face painting and food available. We are not requesting any street closure and will work with the city to create appropriate sidewalk barriers on Center Street as needed. There are several leased parking spaces in the lot, and we are in the process of reaching out to the affected businesses (like the Liar’s Bench and the Green Room) for approval and support.

12.2

We hope that through art, music, food and celebration, this year's Sugar Skull Art Walk builds positive and solid connections between people in our community.

**Melinda Velasco**

Aug 1,  
2023,  
4:10 PM

to me

Arts and Culture El Dorado is the fiscal sponsor. The Sugar Skull Art Walk Collective is the grant recipient. We are also supported by the Asociación Guadalupeña

Thank you. Please let me know if there is anything else you need

Melinda

**Melinda Velasco**

Aug 7, 2023,  
12:01 PM (10  
days ago)

to me

Hi Cleve.

The early meeting had to do with getting the parking lot approved behind the Center Street Gallery. So you know, I spoke with the owners of the Green Room, the Public House and the Liar's Bench and they are all in support of giving us the lot on November 2nd, from 5-9PM. I think we will need to set up and break down- I imagine that would be part of the 4 hour block-- or, if this is approved by the city, do you think we could start decorating before 5 as long as people can have their reserved spots?

The other "ask" would be to reserve the Bell Tower for a public ofrenda, to be built in the middle of the night on November 1st-2nd, and up by Nov 2 early AM, and to be taken down by Nov 3. Can you imagine a way this could work? We don't necessarily need to bring this up at City Council, but could follow a path if you think something else is more likely to be successful.

Also, I have another potential meeting on the SSAW for tomorrow at the Camino School Board Meeting, so if we push the City Council meeting out, it might be just fine. I will just need to inform everyone. Please let me know ASAP.

Thank you for working with us



**Melinda Velasco**

Aug 16, 2023,  
6:22 AM (1 day  
ago)

to me

Hi Cleve.

Yes, we would like the use of the Bell Tower from 11PM on Nov 1<sup>st</sup> (we will be beginning decorations in the middle of the night so it is ready in the morning) through November 3<sup>rd</sup> at 4AM (people will be dismantling in the middle of the night). If you think it's best to present "decorating the Bell Tower" at the City Council meeting, please include it. If there is a different way you think would be more effective to get approved for this, please let me know. Maybe "decorating the Bell Tower for November 2<sup>nd</sup>" would be the ask, I don't know if the details about the middle of the night decorating and clean-up are helpful or not.

Thank you for considering how to best present the project.

Sincerely

Melinda